



Cosmetic Dentistry Specialising in **Natural Prosthetics**

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## **GDPR**

Customer data is held as:

- In Transactor which is a bespoke laboratory software – held on server
- In accounting software – held on server

The information we hold Practice Data:

- Clinician Name, Practice Name, Address, Tel No, Email, and in some cases personal mobile and email addresses if we have been requested to use as alternative.
- Clinician GDC No. - In some cases
- Practice number and Clinician number

Your Patient Data:

- Hard paper copy of appliance prescription with patient name or number and outline of treatment plan
- Name, DOB and shade held on Laboratory software Transactor, held on local server
- Any photos of patient treatment plan or reference held on email server until treatment concluded

Website

- Website hosted by Ionus
- Communication made through the 'contact us' link on our website comes through to our email, hosted by AOL

How do we use your information?

- Name and Address – general day to day business
- Tel – contacting you
- Email - sending statements, contacting you, sending occasional

Third Parties

- Courier – practice name, address, telephone number and email are held in our online address books of our shipping partners websites, to enable us to book shipments and collections from your practice.